

**MINUTES OF WOULDHAM PARISH COUNCIL MEETING  
TUESDAY 1<sup>st</sup> OCTOBER 2013 AT 7.30PM  
WOULDHAM VILLAGE HALL**

Present: Cllr R Stone (Chairman)  
Cllrs D Adams, T Fulwell, J Gore, J Head, A Parnell and K Savage (Vice Chairman)

In Attendance: Mrs S Eggesden (Clerk)  
Borough Cllrs D Davis and R Dalton, County Cllr P Homewood  
PCSO T Iantosca  
Dale Hooker, Community Activity Teams (CATs), 4 Youth Council Members  
3 Members of the Public

		<b>ACTION</b>
<b>1.</b>	<b>PARISH COUNCILLOR CO-OPTION VACANCY INTERVIEWS</b> This item was adjourned until the November meeting as one of the candidates was unable to attend due to an urgent work commitment.	
<b>2.</b>	<b>APOLOGIES</b> There were no apologies.	
<b>3.</b>	<b>MINUTES</b> The minutes of the Parish Council meeting held on the 3 <sup>rd</sup> September 2013 were proposed by Cllr Parnell and seconded by Cllr Adams, to be a true record of proceedings and it was <b>agreed</b> that the minutes were to be signed by the Chairman.	
<b>4.</b>	<b>MATTERS ARISING FROM THE MINUTES</b> Members <b>agreed</b> that any other matters arising from the minutes would be dealt with under the appropriate heading, as the meeting progressed through the agenda.	
<b>5.</b>	<b>DECLARATIONS OF INTEREST</b> Any declarations would be declared, as appropriate, throughout the meeting.	
<b>6.</b>	<b>POLICE &amp; COMMUNITY WARDEN'S REPORT</b> There had been 2 reports on damage to vehicles last month in the village. <b>Presentation from Wouldham's Youth Council:-</b> D. Hooker introduced the Youth Council to the Parish Council and provided questions for councillors to ask the YC. The YC are looking for ways to raise money to purchase a container to use for its club and store equipment. <b>How do you intend to raise the money?</b> They are looking at going to local business to ask for donations and to raise money by sponsorship. <b>What sponsored events have you got planned?</b> They are going to do a winter triathlon and a car wash to raise sponsor money. <b>How is D.Hooker going to help?</b> D. Hale is going to pull a mini sleigh with one of them on it from Paddock Wood to Wouldham (22 miles) to raise sponsor money. <b>Where will the container be placed?</b> In the corner of the car park so it is near to the services <b>What equipment is needed?</b> They are initially looking at sports equipment but will ask people what they want. <b>Will they sell anything at the Youth Club?</b> Yes, they will run a tuck shop selling sweets, drinks etc. <b>Will they consider youths outside the village coming to the club?</b> Yes as long as they behave as they have rules. <b>Will there be a charge?</b> Yes, the first session is free to see if they like it, then it will cost 50p a session. <b>Why do you think a Youth Club is a good idea?</b> It will give the youth something to do in the village.  Cllr Homewood advised that he might be able to help with funding towards a container	

	<p>through his Members Grant and would make contact with D. Hooker to discuss further.</p> <p>Cllr Fulwell asked where the club will run during the winter. Cllr Adams advised that during the recent meetings with the YC, it had been <b>agreed</b> that the Youth Club would use the hall until they get their container up and running. They currently have around 15-20 youths from Wouldham who have attended the bus at various times.</p> <p>The PC <b>agreed</b> that the Clerk would put information and links to the Youth Club on its website. He thanked the YC for attending and advised that the PC would offer support where it could to their project.</p> <p><i>Youth Council members, D. Hooker, PCSO Iantosca and 1 Member of Public left the meeting at 7.50pm.</i></p>	<p><b>Clerk</b></p>
<p><b>7.</b></p>	<p><b>BOROUGH COUNCILLORS REPORT</b></p> <p>Cllr Davis reported on the ASB meeting held in September. It had been <b>agreed</b> by the Police to retain the meetings on a 6 monthly basis. Next meetings are scheduled for 22/4/14 and 23/9/14. There has been a reduction in off road bikes thanks to PCSO Kitterhing.</p> <p>A copy of TMBC’s cycling strategy was passed to each councillor. Cllr Davis talked about the cycle route which incorporated Wouldham. Cllr Fulwell queried the route but Cllr Davis confirmed that this had always been the agreed route but would be happy to investigate this if Cllr Fulwell had the paperwork to confirm his understanding of the route.</p> <p>Cllr Dalton reported on a major proposal to redevelop Tonbridge shopping centre. A display will be held at Kings Hill on 11 &amp; 12 October. The Clerk has further information on this.</p> <p>Cllr Dalton is on the Scrutiny Committee at TMBC and they are looking at ways to save money. It will recommend to Cabinet to scrape the paper copy of ‘Here and Now’ magazine and just have an online version, saving in the region of £100,000.</p>	
<p><b>8.</b></p>	<p><b>COUNTY COUNCILLORS REPORT</b></p> <p>Cllr Homewood reported that he is still experiencing problems with securing MHF for the Oldfield Drive roundabout planting scheme but is hopeful that this will be agreed.</p> <p>A representative from the over 60’s club thanked Cllr Homewood for the £500 donation from his members grant.</p>	
<p><b>9.</b></p>	<p><b>MEMBERS OF THE PUBLIC</b></p> <p>1 Member of Public reported on the following in the village:</p> <ul style="list-style-type: none"> <li>• Street light outside 36 High Street is still out – Clerk advised that the problem is with the underground cables and this been passed to UK Power Network to deal with.</li> <li>• Hole outside 55 High Street – what action is being done on this? It is on the Highways Portal and it was <b>agreed</b> the Clerk would chase up on this.</li> <li>• A row of cones has appeared in High Street between Ferry Lane and the Forresters. Did the PC know what they were for? It was thought it was Highways work and it was <b>agreed</b> that the Clerk would contact Highways to suggest they letter drop residents regarding the proposed work.</li> <li>• At the 60+ club, it had been advised that dogs should be on a leash at all times in the recreation ground and therefore should the PC put signs up in the recreation ground to this effect? It was <b>agreed</b> that the Clerk would contact TMBC to clarify the ruling on dogs on leash before looking into signage.</li> <li>• Could anything be done to slow down the traffic in the High Street such as slow warning signs? The PC has looked into this before, with the Police monitoring speeding but this did not show any speeding in this area. It was <b>agreed</b> to ask the Police to monitor speeding along the High Street again.</li> </ul>	<p><b>Clerk</b></p> <p><b>Clerk</b></p> <p><b>Clerk</b></p> <p><b>Clerk</b></p>

	Diana Fitter, wife of the Headmaster at Wouldham Primary School introduced herself. She was attending the meeting to support the Youth Council. She informed the Council that she is trying to develop links in the community. The Chairman welcomed her to the meeting.	
10.	<p><b>PLANNING:</b>  <b>Planning applications considered and commented upon, by Planning Committee:</b>                      TM/13/02304/FL – Garage to rear garden at 180 High Street, Wouldham – No comments.  <b>Planning consents issued:</b> None to report.  <b>Planning applications refused:</b> None to report.  <b>Other Planning Issues:</b> Cllr Fulwell asked if he could join the Planning Committee. The Chairman advised that now the applications are all online, any councillor can view the plans and comment.</p>	
11.	<p><b>STREET LIGHTING:</b>                      No new issues to report apart from 36 High street – reported under members of public.</p>	
12.	<p><b>HIGHWAYS &amp; VERGES</b>                      Cllr Head reported that the work had been carried out on the flooding issue on Pilgrims Way and 166 School Lane has been given 28 days to cut back the tree growing onto the road.                       The Clerk advised that she will be attending the Highway’s Seminar on 4/10/13.</p>	
13.	<p><b>FOOTPATHS/PROW</b>                      It was <b>agreed</b> to ask if the Community Payback Group could carry out the following work:-</p> <ul style="list-style-type: none"> <li>• Clear the back edge of the footpath from the Church to the Nursing Home.</li> <li>• Finish off the work on the steps on MR6</li> <li>• PC to look at buying whips for MR1 for the group to plant – Cllrs Gore and Head to look into this.</li> <li>• Cllr Head to check with Highways to see if they will be covered on their insurance to litter pick the roads/arrange for signage to be put in place.</li> <li>• Cut back further vegetation along Hill Road</li> </ul> <p>Councillors thanked Cllr Head for organising the Payback Groups at the weekends. It was <b>agreed</b> that Cllr Head and the Clerk would liaise with the Community Payback team regarding the proposed work and councillors should advise Cllr Head of any further suitable work in the village.</p> <p>Cllr Fulwell reported on fly tipping at the top of Hill Road. The Chairman advised that this is private land, so not TMBC’s or PROW’s responsibility. The PC cannot do anything as it is not authorised to enter the land and remove anything.</p> <p>Following a meeting of councillors at the open space by the riverfront during the summer, it was <b>agreed</b> to look into getting a pole put in at the gap at the bottom of Nelson Road to prevent cars going onto the green. It was <b>agreed</b> that the Clerk would contact Mike Harris at TMBC to request this.</p>	<p><b>Cllr Head /Gore</b></p> <p><b>All</b></p> <p><b>Clerk</b></p>
14.	<p><b>ALLOTMENTS</b>                      The Clerk reported that pears had been stolen from the allotments and the horse’s rug had been removed. Intruders might be getting in through the fence and the Chairman <b>agreed</b> to investigate further. There has not been an update on who will take over the running of the Allotment Association.</p>	<b>Chairman</b>
15.	<p><b>WOULDHAM COMMON</b>                      Cllr Head asked the Clerk to thank the contractor for excellent job he did on cutting Wouldham Common recently. The Chairman would look to try to remove a few more tree stumps here.</p>	<p><b>Clerk</b></p> <p><b>Chairman</b></p>
16.	<p><b>VILLAGE HALL</b>  <b>Existing Village Hall:</b> - The Chairman reported on a Village Hall meeting held in September. The Committee had <b>agreed</b> to investigate into the costs of making some improvements such as gas central heating and insulation through grant money and possibly look into rebuilding the toilet block, connecting it to the main hall. It had a budget price for heating and insulation for around £10,000. The Committee would have to be careful that</p>	



	2839	HMRC	Tax & NI	613.58	
	2840	Just the Job	Ground Maint. Sept 13	89.00	
	2841	E.ON	Unmetered streetlighting Aug 13	23.94	
	2842	B&W Church Fund	Parish Mag x 3 mnths	50.00	
	2843	PKF Littlejohn	External Audit	240.00	
	2844	KCC	Graffiti cleaner	8.70	
The following cheques were signed for the Village Hall Committee for September:					
	100756	C. Taylor	Cleaner – Sept 2013	49.52	
	100757	KCC	Paper towels/toilet rolls	46.76	
	100758	Thameside	Inspection	128.60	
<b>19.</b>	<p><b>SPECIAL ITEMS</b></p> <p><b>Items for the Church Newsletter</b> – The Clerk <b>agreed</b> to write the newsletter for the November edition of the Parish Magazine due in by 10<sup>th</sup> October. It was <b>agreed</b> to include:-</p> <ul style="list-style-type: none"> <li>• Report on the refurbished recycling area</li> <li>• Defibrillator unit to be installed in the village hall shortly</li> <li>• Community payback work on the steps on MR6</li> <li>• Wouldham Common – recent work carried out here</li> <li>• Youth Club – starting in the village hall</li> <li>• Streetlights – reporting on any issues.</li> </ul> <p><b>Remembrance Sunday Church Service</b> – Cllr Savage <b>agreed</b> to represent the PC and attend the service taking along the wreath.</p> <p><b>Defibrillator Unit:-</b> The Clerk requested the PC’s agreement to service the unit, purchase the battery and pads via Laerdal. Councillors <b>agreed</b> to this. Cllr Head <b>agreed</b> to contact Malthouse Joinery to see if they could make a unit to house the defibrillator unit in the hall.</p>				<p><b>Clerk</b></p> <p><b>Cllr Savage</b></p> <p><b>Clerk/Cllr Head</b></p>
<b>20.</b>	<p><b>CORRESPONDENCE LIST</b></p> <p>The list of correspondence received and letters sent during the last month had been circulated to all councillors prior to the meeting.</p>				
<b>21.</b>	<p><b>DATE OF THE NEXT MEETING:</b> The next Parish Council meeting will be held on Tuesday 5<sup>th</sup> November 2013, starting at 7.30 pm.</p>				
<b>22.</b>	<p><b>COUNCILLORS/CHAIRMAN/CLERK</b></p> <p>Cllr Savage reported on attending the TMBC local planning meeting on 26<sup>th</sup> September.</p> <p>Cllr Parnell reported on litter and weeds in the alley way by the School. This is owned by the PC. It was <b>agreed</b> to get the PC’s contractor in to clear the area. The litter bin is missing from the post here. It was <b>agreed</b> the Clerk would contact TMBC to see if they would replace it.</p> <p>The problem with the litter bin in square opposite 85 High Street was discussed. It was <b>agreed</b> that it was uneconomical to replace so it was <b>agreed</b> to get it removed as there is a bin by the Village shop.</p> <p>As there was no further business, the meeting closed at 9.35pm.</p>				<p><b>Clerk</b></p> <p><b>Clerk</b></p>