

**MINUTES OF WOULDHAM PARISH COUNCIL MEETING
TUESDAY 4th JUNE 2013 AT 7.30PM
WOULDHAM VILLAGE HALL**

Present: Cllr R Stone (Chairman)
Cllrs D Adams, T Fulwell, J Head, A Parnell and K Savage
Mrs S Egglesden (Clerk)
In Attendance:
Borough Cllr R Dalton

		ACTION
1	APOLOGIES There were apologies from Borough Cllr Davis, County Cllr Homewood, Cllrs Craib and Gore.	
2.	MINUTES The Annual General Meeting minutes and minutes of the Parish Council meeting held on the 7th May 2013 were proposed by Cllr Adams and seconded by Cllr Fulwell, to be a true record of proceedings and it was agreed that the minutes were to be signed by the Chairman.	
3.	MATTERS ARISING FROM THE MINUTES Members agreed that any other matters arising from the minutes would be dealt with under the appropriate heading, as the meeting progressed through the agenda.	
4.	DECLARATIONS OF INTEREST There were no declarations of interest.	
5.	POLICE & COMMUNITY WARDEN'S REPORT There was not a police report or community warden report this month. The Clerk advised that PCSO Wilson would be monitoring for cars obstructing the pavement on junction of Meadow Way with Oldfield Drive.	
6.	<p>BOROUGH COUNCILLORS REPORT Cllr Dalton reported that the 155 bus would be running now until April 2014 when it would be reviewed and any costs increases etc could be taken into account. This service is not currently subsidized by KCC and is being run as a commercially viable bus service.</p> <p>The Council should be aware of the lower Thames crossing plans as one of the possible options (C), might affect the area.</p> <p>Cllr Dalton is now on the board of Action with Communities in Rural Kent which is a charity organisation which looks at such issues as community halls. A leaflet was passed to the Clerk.</p> <p>Cllr Adams asked Cllr Dalton if he could speak to Cllr Homewood on behalf of the PC regarding the Kent Freedom Bus Pass not being available to school years 12 and 13 now it is becoming compulsory to stay at school for these years. Could he also find out if it would be possible to join extend the Kent Bus Pass to cover Medway area. Cllr Adams had also noticed a problem as a Wouldham resident with trying to apply for the freedom bus pass online as it came up with Medway as his addressing and advised that he therefore couldn't apply. Cllr Dalton suggested that he contacted TMBC direct regarding this issue.</p> <p>TMBC are experiencing problems with the street scene mechanical sweepers not being able to get close to the edges due to overgrown vegetation. Cllr Dalton is bringing this up at the next Parish Partnership Panel meeting in June and requested Councillors to forward to him any examples of this in Wouldham.</p> <p>Cllr Head advised that Aylesford PC would not be contributing towards the VOV PCSO in December and asked Cllr Dalton if he could bring this up at a 3 villages meeting. Cllr Dalton requested Cllr Head to email the details to him.</p>	<p align="center">Cllr Dalton</p> <p align="center">All</p> <p align="center">Cllr Head /Dalton</p>

	<p>Clerk believed he had only ever been instructed to cut up to the tin bridge and would check the contract.</p> <p>Cllr Head advised that rubbish is being dumped on Wildfowlers land and it was agreed that the Clerk would write to them advising them to put a barrier here to prevent fly tipping on their land as if dumped on the road Cleaner Kent will clear it. Cllr Head requested Wildfowlers telephone number from the Clerk for the VOV PCSO.</p> <p>A resident had enquired on the progress on the covered footpath on the riverside open space and joining the path up with MR5. After discussion on the various issues here, it was agreed that Chairman along with Cllrs Fulwell, Head and Savage would have a site meeting here and report back at the next meeting.</p> <p>It was agreed that the Clerk would contact PROW regarding the tree branches falling onto Hill Road which needs cutting back.</p>	<p>Clerk</p> <p>Chairman, Cllr Head, Fulwell & Savage</p> <p>Clerk</p>
<p>13.</p>	<p>ALLOTMENTS Nothing to report.</p>	
<p>14.</p>	<p>WOULDHAM COMMON Cllr Head advised that Headland had agreed to mow the Common. A bonfire is required and the Chairman will finish off his work here with the area being seeded in the Autumn.</p>	
<p>15.</p>	<p>VILLAGE HALL Existing Village Hall: - The land at the rear of the village hall was now clear from the neighbour's items. The Clerk has shown the hall to a potential regular hirer for ballet and tap classes for children. The electric meter readings had been given to EDF. Recent readings, without heater usage were comparable with previous year's usage and therefore EDF suggested there was not a meter problem but just high usage over the prolonged winter period. Cllr Adams suggested that we look for a grant for changing the heating system in the hall, looking at an eco angle. It was agreed to investigate into this further.</p>	<p>All/Clerk</p>
<p>16.</p>	<p>RECREATION GROUND Cllr Fulwell reported that the recreation ground is looking good. He has the new cradle swing seat to fit. Dog fouling is at a low level here.</p> <p>Cllr Head advised the Chairman that the recycling bins will need to be temporarily located to where the road stone is currently stored and therefore the Chairman agreed to carry out the hole filling in the car park as soon as possible.</p> <p>Cllr Adams requested details of the skate park enquiry from the Clerk so he could look into progressing this forward.</p> <p>Cllr Head reported that the PC had received a complaint from a resident regarding the clearance of the shrubs on the recreation ground and the Clerk is responding to the resident. Cllr Savage also reported a complaint regarding the bonfire still smoking on Monday. Cllr Head advised that she checked on bonfire before the community payback workers left the site and there were only embers. Next Sunday should be the last day of work required here and the area was looking much tidier and safer.</p> <p>Cllr Savage reported that a resident had complained to him about the recreation getting smaller due to vegetation growth on the top fence line. The Community Payback scheme may be available further to carry out work here and on the Common if required.</p>	<p>Chairman</p> <p>Clerk</p> <p>Clerk</p>
<p>17.</p>	<p>FINANCE Annual Audit – Details of the Annual Return had been circulated to all councillors prior to the meeting. All councillors agreed that the Annual Return should be signed by the Clerk as RFO and Chairman. General – Nothing to report. Financial Statement – May 2013: This had been circulated to councillors prior to the meeting.</p>	

	<p>Bank Position as at 31/05/13 Current Account £100.00 Reserve Account £35,437.91 Building Society £10,292.56</p> <p>Income for May 2013</p> <table border="1"> <tr> <td>03/05/2013</td> <td>TMBC</td> <td>Open Spaces Grant</td> <td>1584.00</td> </tr> <tr> <td>15/05/2013</td> <td>KCC</td> <td>MHF Grant – Boundary Sign</td> <td>1000.00</td> </tr> <tr> <td>28/05/2013</td> <td>Allotment Assoc.</td> <td>Out of Parish fee</td> <td>10.00</td> </tr> </table> <p>Cheques signed:</p> <table border="1"> <tr> <td>2803</td> <td>Sarah Eggesden</td> <td>Salary & Exp. - May 2013</td> <td>1101.29</td> </tr> <tr> <td>2804</td> <td>F. Rance</td> <td>Salary - May 2013</td> <td>171.59</td> </tr> <tr> <td>2805</td> <td>E.ON</td> <td>Unmetered Streetlighting</td> <td>23.16</td> </tr> <tr> <td>2806</td> <td>Arkadia</td> <td>End of year accounts</td> <td>222.00</td> </tr> <tr> <td>2808</td> <td>Trenport Invest. Ltd</td> <td>Allotment Rent – 6 mnths</td> <td>330.00</td> </tr> <tr> <td>2809</td> <td>JB Westwood</td> <td>Grounds Maint. April/May 13</td> <td>564.00</td> </tr> <tr> <td>2810</td> <td>BJ Earl</td> <td>Internal Audit – 2012 & 13</td> <td>60.00</td> </tr> <tr> <td>2811</td> <td>TMBC</td> <td>Dog Bin (new chq inc. VAT)</td> <td>120.00</td> </tr> </table> <p>The following cheques were signed for the Village Hall Committee:</p> <table border="1"> <tr> <td>100745</td> <td>C. Taylor</td> <td>Cleaner – May 2013</td> <td>49.52</td> </tr> <tr> <td>100746</td> <td>KCC</td> <td>Supplies</td> <td>16.78</td> </tr> <tr> <td>100747</td> <td>EDF</td> <td>Electric bill</td> <td>586.51</td> </tr> </table>	03/05/2013	TMBC	Open Spaces Grant	1584.00	15/05/2013	KCC	MHF Grant – Boundary Sign	1000.00	28/05/2013	Allotment Assoc.	Out of Parish fee	10.00	2803	Sarah Eggesden	Salary & Exp. - May 2013	1101.29	2804	F. Rance	Salary - May 2013	171.59	2805	E.ON	Unmetered Streetlighting	23.16	2806	Arkadia	End of year accounts	222.00	2808	Trenport Invest. Ltd	Allotment Rent – 6 mnths	330.00	2809	JB Westwood	Grounds Maint. April/May 13	564.00	2810	BJ Earl	Internal Audit – 2012 & 13	60.00	2811	TMBC	Dog Bin (new chq inc. VAT)	120.00	100745	C. Taylor	Cleaner – May 2013	49.52	100746	KCC	Supplies	16.78	100747	EDF	Electric bill	586.51	
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<p>18.</p>	<p>SPECIAL ITEMS Items for the Church Newsletter – The Clerk agreed to write the newsletter for the next edition of the Parish Magazine. It was agreed to include:-</p> <ul style="list-style-type: none"> • Advising residents that the PC had looked into a bus shelter but it was not possible • The PC is aware of vegetation issues in the village and is trying to address them • Ask all children to use the litter bins, especially with school holidays coming up • Report on the work done free of charge by the Community Payback Scheme on the recreation ground. 	<p>Clerk</p>																																																								
<p>19.</p>	<p>CORRESPONDENCE LIST: The list of correspondence received and letters sent during the last month had been circulated to all councillors prior to the meeting.</p> <p>The Clerk advised that she had received an email from a resident advising that there are cigarette butts and wrappers left outside the Ferry Lane Hall after use and could the PC write to the owners. It was agreed that Clerk would write back advising that the PC did not believe the cigarette butts and wrappers were from the lady masons meetings and maybe from youths and this was a matter for TMBC’s Environmental Health, not the PC to deal with.</p>	<p>Clerk</p>																																																								
<p>20.</p>	<p>DATE OF THE NEXT MEETING: The next Parish Council meeting will be held on Tuesday 2nd July 2013, starting at 7.30 pm.</p>																																																									
<p>21.</p>	<p>COUNCILLORS/CHAIRMAN/CLERK Cllr Savage reported that he had attended the over 60’s club and they had invited the Chairman to attend to explain the work of the PC. The Chairman had already agreed to attend and the Clerk had notified the club organiser accordingly.</p> <p>Cllr Savage raised a resident’s concern about the children using the area at the rear of the church by the river and the lack of life buoy here. After discussion it was agreed that supplying and maintain a life buoy did not fall under the PC’s responsibilities.</p> <p>Cllr Parnell raised a concern that the Post Box may not be replaced at the top of School Lane and it was agreed that the Clerk write to Royal Mail with its concerns here.</p> <p>Cllr Parnell suggested having a horse trough planted with flowers in the village, perhaps located on the village green. It was agreed that Cllr Head and the Clerk would look into the price of troughs.</p>	<p>Chairman</p> <p>Clerk</p> <p>Clerk/Cllr Head</p>																																																								

