

**MINUTES OF WOULDHAM PARISH COUNCIL MEETING
TUESDAY 4TH FEBRUARY 2014 AT 7.30PM
WOULDHAM VILLAGE HALL**

Present: Cllr R Stone (Chairman)
Cllrs D Adams, T Fulwell, Z Harris, J Head and K Savage (Vice Chairman)
In Attendance: Mrs S Eggesden (Clerk)
Borough Cllr R Dalton and D Davis
28 Members of the Public

		ACTION
1.	APOLOGIES There were apologies from Cllrs Gore, Parnell and County Councillor Homewood.	
2.	MINUTES The minutes of the Parish Council meeting held on the 7 th January 2014 and the Precept meeting held on 14 th January 2014 were then proposed by Cllr Adams and seconded by Cllr Head to be a true record of proceedings and it was agreed that the minutes were to be signed by the Chairman.	
3.	MATTERS ARISING FROM THE MINUTES Members agreed that any other matters arising from the minutes would be dealt with under the appropriate heading, as the meeting progressed through the agenda.	
4.	DECLARATIONS OF INTEREST As there were no declarations to be made at this stage it was agreed that any declarations that Councillors became aware of which were relevant to this meeting would be declared, as appropriate, throughout the meeting. The Chairman asked Cllr Fulwell to make a public apology to him for his public accusation without any evidence under declarations of interest at the January Parish Council meeting. Cllr Fulwell requested the following response to be recorded in the minutes: - 'I have not and do not intend to accuse you of working for Trenport. I asked the question at the last meeting and gave as reason my belief based on what you had said a few years ago. The only reason for suggesting your accountant confirm your statement is that it is not good for two people not to trust each other at parish council. If your accountant had made a statement accordingly then I would willingly accept that whatever you had said to me previously, the fact was you had not worked at Trenport and that I was somehow mistaken'. Cllr Fulwell was asked again to apologise and he declined to answer.	
5.	POLICE / COMMUNITY WARDEN / YOUTH REPORT There is a new PCSO for the area, PCSO Joanne Tiller. There were 2 crimes reported last month; 2 burglaries at dwellings and criminal damage to a motor vehicle. A fly-tipping report from PCSO Kitterhing had been circulated to councillors.	
6.	BOROUGH COUNCILLORS REPORT <u>Tonbridge and Malling Cycle Strategy (TMCS) update</u> :- We have sent out the latest draft (Rev 5) for your consideration. This is only a consultation document. <u>Highway Flooding update</u> :- In the last 6 weeks we have seen some of the worst weather conditions for causing floods in this century. However the road flooding across the ward, with one exception in the back streets of Eccles, has generally been minimal compared with recent years and we are pleased with that. There will be minor ponding and in the present conditions this is not unreasonable however if there are problems please report them in to KHS and alert us to the incident number.	
7.	COUNTY COUNCILLORS REPORT Cllr Homewood has put in a request for funding from the Members Highway Fund for the Oldfield Drive Planting scheme.	

<p>8.</p>	<p>PLANNING: Planning applications considered and commented upon, by Planning Committee: TM/13/03948/FL – Additional infrastructure improvements and associated landscaping as part of the construction of new and improvements to existing rights of way between Peters Village residential development and the junction of Rochester Road and Pilgrims Way (re-submission of planning permission TM/07/04473/FL) at former Peters Pit and Peters Works site, Hall Road, Wouldham. Agreed: Clerk to respond to TMBC advising that WPC does not have any comments to make on this application. Planning consents issued: None to report Planning applications refused: None to report Other Planning Issues: None to report. List of Village Assets:- Agreed: Clerk to collate the list of assets and investigate further on how to protect them.</p>	<p>Clerk</p> <p>Clerk</p>
<p>9.</p>	<p>STREET LIGHTING: Part night streetlighting is now operational in Wouldham. Agreed: Clerk would contact KCC to see if figures are available for the saving on the part night lighting for the parish of Wouldham only.</p> <p>2 new poles replaced on streetlights near to Wouldham Church without lanterns:- KCC confirmed the lanterns are being replaced and UKPN have been asked to reconnect as a matter of urgency.</p> <p>PC Streetlight in Cornwall Crescent opp. No. 22:- repair has now been carried out PC streetlight in Ravens Knowle opp. No. 12:- resident reported light not working. The Clerk has instructed the contractor to carry out a repair.</p> <p><u>New reports on the Parish Portal</u> 85313 – Streetlight opposite 46 Oldfield Drive not working. KCC carried out a repair today and light is now working.</p>	<p>Clerk</p>
<p>10.</p>	<p>Problems with vehicles parking on double yellow lines had been reported to TMBC with several checks being carried out during the month but no offences were found. TMBC will continue to patrol the area as and when resources allow.</p> <p>TMBC had advised that it would look at potential double yellow lines in Oldfield Drive at the bend near the School in its phase 8 parking plans. Some residents here were not in favour of this just to resolve a problem occurring during school drop off times. Agreed: Clerk to advise TMBC not to take this further and to write to Wouldham School to request their assistance in getting the message through to parents not to park here.</p> <p>Boundary Sign on Pilgrims Way:- still awaiting design from KCC Small Works Team. Agreed: Clerk to chase this up.</p> <p><u>New reports on the Parish Portal</u> 93119 – Wouldham sign in Knowle Road needs brackets bolting together 93123 – Blocked gully pot outside 55/57 High Street. 93250 – Pavement uneven following work by British Gas at corner of Walter Burke Ave.</p> <p>Agreed: Clerk would organise a site meeting for Cllr Head with the Highways Steward to look at extending the gully outside 55/57 High Street to try to solve the regular drainage problems here.</p> <p>Agreed: Clerk to contact Medway Council to advise that the road from the Co-op in Borstal to Ringshill Farm needs attention.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
<p>11.</p>	<p>Footbridge on footpath next to Starkey Castle:- PROW has agreed to make a repair here.</p>	

	<p>Footpath next to 5 Trafalgar Close:- parking on grass area has not occurred for a while as no tyre marks here.</p> <p>Footpath MR1 tree planting with whips from Trees to Treasure. Agreed:- carry forward to next month for a decision.</p> <p>Tramway area:- PROW are not prepared to carry out any work on footpaths here whilst vehicles are parking here/damaging the area. Some road stone has been laid here but the WPC do not know carried out the work.</p> <p>Common Road/Hill Road:- following PROW site visit to speak with the business causing the problems here, the road is still in a state. Agreed: Clerk to contact PROW for update when weather improves.</p>	Clerk
12.	ALLOTMENTS A check had been made for water leaks and there is not a problem with this.	
13.	WOULDHAM COMMON A bonfire is required when the weather improves.	
14.	<p>VILLAGE HALL <u>Existing Hall:</u> KCC Capital Grant for heating – £3000 grant has been offered for supplying the heating to the hall. We are awaiting a quote for gas supply from CTC. Agreed: to seek further funding/grant when the quote from CTC has been received.</p> <p>Outstanding work:- gate to be re-hung and front door threshold to be repaired. Agreed: Chairman to arrange this with a contractor.</p> <p><u>New Hall:</u> Housing Needs Survey – The results have been circulated to councillors but we are waiting for further analysis of the results. Agreed: to obtain further analysis of the results, arrange a meeting with TMBC planning to discuss the results and then make the results available via the website.</p> <p>Housing Needs Survey/New Village Hall Letter – It was agreed the letter was factually correct. Agreed: to shorten this considerably and councillors to review again.</p>	<p>Chairman</p> <p>Chairman</p> <p>Chairman</p> <p>Chairman</p>
15.	<p>RECREATION GROUND Recreation Ground report had been circulated to councillors. A contractor was looking into getting a spring for the gate.</p> <p>A price of £400 has been obtained for the installation of the posts. Agreed: Cllr Head to obtain a cost for the posts and to include an extra post for the WPC alleyway near the school.</p> <p>Recycling Area – Moving the yellow bin assigned to Waste Services at TMBC to deal with. Agreed: Clerk to contact TMBC for potential time scale of this.</p> <p>Filling the pot holes in the car park Agreed: final decision to be made by Thursday evening with regard to the weather.</p> <p>Valuation of old social club site:- a site meeting was held on 15/1/14 with Clive Emson auctioneers. Auction guide prices varied from £50,000 for the land as it stands now and up to £600,000 if planning permission were obtained for 11 properties. Consideration would have to be given to planning and architect fees, the access road plans and loss of some of the car parking area.</p>	<p>Cllr Head</p> <p>Clerk</p> <p>Chairman</p>
16.	<p>FINANCE General – Nothing to report. Financial Statement – January 2014: This had been circulated to councillors prior to the meeting.</p>	

	<p>Bank Position as at 25/01/14 Current Account £100.00 Reserve Account £27,492.34 Building Society £10,292.56 Income for January 2014</p> <table border="1" data-bbox="204 327 1257 360"> <tr> <td>31/12/13</td> <td>Natwest</td> <td>Interest</td> <td>4.27</td> </tr> </table> <p>Cheques for January 2014</p> <table border="1" data-bbox="204 427 1257 629"> <tr> <td>2868</td> <td>Sarah Egglesden</td> <td>Salary, expenses & O/T – Jan 14</td> <td>1168.58</td> </tr> <tr> <td>2869</td> <td>F.Rance</td> <td>Salary - Jan 14</td> <td>174.95</td> </tr> <tr> <td>2870</td> <td>KCC</td> <td>VOV PCSO Donation</td> <td>500.00</td> </tr> <tr> <td>2871</td> <td>Richard Stone</td> <td>Reimbursement for plainings/ Work on Wouldham Common</td> <td>316.00</td> </tr> <tr> <td>2872</td> <td>PSR Lighting & Signs</td> <td>Streetlight repair – Cornwall Cr.</td> <td>110.40</td> </tr> </table> <p>The following cheques were signed for the Village Hall Committee for January:</p> <table border="1" data-bbox="204 689 1257 824"> <tr> <td>100770</td> <td>C. Taylor</td> <td>Cleaner – Jan 2014</td> <td>63.10</td> </tr> <tr> <td>100771</td> <td>EDF Energy</td> <td>Electricity Bill</td> <td>707.46</td> </tr> <tr> <td>100772</td> <td>Southern Water</td> <td>wastewater Bill</td> <td>100.51</td> </tr> <tr> <td>100773</td> <td>Sarah Egglesden</td> <td>Cleaning products</td> <td>9.22</td> </tr> </table>	31/12/13	Natwest	Interest	4.27	2868	Sarah Egglesden	Salary, expenses & O/T – Jan 14	1168.58	2869	F.Rance	Salary - Jan 14	174.95	2870	KCC	VOV PCSO Donation	500.00	2871	Richard Stone	Reimbursement for plainings/ Work on Wouldham Common	316.00	2872	PSR Lighting & Signs	Streetlight repair – Cornwall Cr.	110.40	100770	C. Taylor	Cleaner – Jan 2014	63.10	100771	EDF Energy	Electricity Bill	707.46	100772	Southern Water	wastewater Bill	100.51	100773	Sarah Egglesden	Cleaning products	9.22	
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<p>17.</p>	<p>SPECIAL ITEMS Items for the Church Newsletter – The next edition of the Parish Magazine is due in by 10th February 2014. It was agreed to include the following items:-</p> <ul style="list-style-type: none"> • Precept information • Housing Needs Survey results will be on the website • Considerate parking in Oldfield Drive at school drop off times <p>Defibrillator Unit: - The Chairman advised that due to dealing with other parish issues he had not had chance call in to see the resident who had offer to donate money for the cabinet but he would make this a priority.</p> <p>Cycling Strategy – Suggestions were made for a route addition. Agreed:-The PC was against policy 1 & 2 but agreed to the route alteration suggestion. This was noted by Cllr Davis for the cycling strategy meeting at TMBC.</p> <p>Flood Plan:- the clerk had found the PC’s flood plan dating from 2005. Agreed:- the clerk to circulate the flood plan to councillors and work on updating it. Agreed:- Clerk to contact Enforcements for update on their enquiry relating to alleged breach of the sea wall at the end of Ferry Lane.</p>	<p>Clerk</p> <p>Chairman</p> <p>Clerk</p> <p>Clerk</p>																																								
<p>18.</p>	<p>CORRESPONDENCE LIST The list of correspondence received and letters sent during the last month had been circulated to all councillors prior to the meeting (not emails):- List of Correspondence received in January 2014</p> <ul style="list-style-type: none"> • Clerk & Councils Direct – Jan. 2014 issue. • KCC – Public consultation on the Pre submission document draft of the Kent Minerals & waste local plan • Ministry of Justice – feedback form to be completed on Community payback. • Part-night Street lights leaflets from KCC <p>Freedom of Information requests:- 3 requests from the same person had been received. Advice had been sought from Kent Association of Local Councils (KALC) and the Information Commissioners Office (ICO).</p> <p>Agreed: Allotment request – refer person to the website for recent minutes and advise that older minutes are held with Clerk and Kent Archive for inspection. Declaration of Interests - refer person to WPC’s website and TMBC’s Chief Solicitor. Hall Road widening – refer person to TMBC planning department.</p>	<p>Clerk</p>																																								
<p>19.</p>	<p>DATE OF THE NEXT MEETING: The Chairman proposed that the next Parish Council meeting is moved to week after the schedule meeting date, due to his absence on 4th March.</p>																																									

	<p>Agreed: by all councillors, therefore the next Parish Council meeting will be held on Tuesday 11th March 2014, starting at 7.30 pm.</p>	
20.	<p>COUNCILLORS/CHAIRMAN/CLERK There is a large amount of rubbish over the sea wall not being cleared away by the tide. Agreed: Clerk to contact the Environment Agency.</p> <p>It was asked if councillors can discuss the closed session minutes with the public. Agreed: yes as all minutes are now on WPC's website.</p>	Clerk
21.	<p>MEMBERS OF PUBLIC A request was made by a member of the public for WPC to hold an extraordinary meeting to discuss village issues as a result of the residents meeting held last weekend. Agreed: WPC agreed to arrange a meeting within the next 14 days to discuss the allotment proposal/Peters Village.</p> <p>Residents present took part in further discussion on the allotment site proposals and Peters Village development.</p> <p>A resident asked why doesn't WPC send a questionnaire round the village to see if they want a new village hall and were they prepared to develop the allotments to achieve this? Agreed: WPC advised that it is already looking into this.</p> <p>A resident asked WPC to not forget about looking into possibility of selling the social club site. Agreed: WPC has recently obtained a valuation on the site.</p> <p>Meeting ended at 22.15.</p>	<p>All</p> <p>Chairman</p>